



GymSports New Zealand AGM 2009 - Minutes

DATE	Friday 25 September 2009
VENUE	Mystery Creek Events Centre
ATTENDEES	GSNZ Board David Lutterman, Howard Hill, Tracey Diack, Karen Bevins, Simon Wickham, Nick Dixie Life Members Martin Gotz, Mike Ranger, Warwick Darcey Regional Board Jo Miller, Tom Shanks, Neil Cox, Murray Lockwood, Dale Todd, John Hanna, Earl Hart, Martin Croft, Tom Shanks, Gabrielle Gofton, Zara Harris SDC Members Nick Dallimore, Shirley Baker, Amy Nield GSNZ Staff Michelle Sommerville, Michael Buchan, Sarah Ashmole, Tas Evans, Michelle Parker Club Delegates/Representatives Amanda Dixon, Averlea Robertson, Avril Enslow, Brent MacDonald, Bryan Bamber, Cheryl Robinson, Christine Harris, Daphne Stringer, Dido Gotz, Ellena Emo, Hannah Mills-Beale, Howard Johnston, Janet McLea, Janice Letki, Jody Le Bas, Kay Glass, Kevina Ward, Laurel Kerr, Leilani van Dieren, Leo Kimble, Leo Rodrigues, Maree Diver, Marie Stechman, Martin Langdon, Mary Barbour, Ray Rodrigo, Rowena Deadman, Sheryn Brownlee, Shirlene Edwards-Hirst, Steven de Jong, Sylvia Pryor, Wayne Baker
MINUTE TAKER	Michelle Parker
APOLOGIES	Craig Bruce, Geoff Dixon

The Chairman of GSNZ, David Lutterman, welcomed club delegates and all GSNZ officials to the AGM and went through relevant housekeeping details. GSNZ officials were introduced.

DISCUSSION	Adoption of Minutes of 2008 Annual General Meeting
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Motion

THAT the Minutes of the 2008 Annual General Meeting be received, approved and adopted.

Moved - Leo Kimble

Seconded - Avril Enslow

Motion carried

DISCUSSION	Presentation of Audited Annual Financial Report
<p>Michael Buchan – Financial Manager</p> <p>The Finance Manager, Michael Buchan, noted that the 2008 financial result was not as successful as we would have liked, however the trend is in the right direction. The loss for 2008 was \$17,000 but trending on the increase from significant losses in previous years. GSNZ has seen a 160% income increase from 2004 to 2008. Total cash reserves have increased from 2004. The projected income and expenditure to the end of 2009 shows a small profit, which is prudent given the losses in past years and the need to build reserves.</p> <p>There is a projected decrease in 2009 affiliation fees due to the recession with member clubs overall showing a drop in membership.</p> <p>Question to the floor – are clubs comfortable with demographic, discipline, regional statistics, club affiliations being shared?</p> <p>The members showed a will these to be shared by club, code and region. Trends are also wanted to be seen as well as static statistics.</p> <p>Question from the floor - What is happening now with the National and Regional Development funds? Is it available to prop up the organisation in hard times?</p> <p>The time has now passed for applications to the fund. The funds are however ring-fenced to reinvestment into the development of the sport. The board is developing policies as to how the funds can be spent. The regional board will be following a policy regarding use of Regional Development funding.</p> <p><i>Motion</i></p> <p>THAT the Audited Annual Financial Report for the year ending 31 December 2008 be accepted.</p> <p>Moved – David Lutterman Seconded – Kevina Ward</p> <p><i>Motion Carried</i></p>	
DISCUSSION	Presentation of the Chairperson’s Report (refer Annual Report)
<p>David Lutterman – Chair GymSports New Zealand</p> <p>The Chairman noted that the annual report is for 2008 and that so much has happened in the last 10 months since the end of year where so much has been happening. GSNZ is an organisation that has undertaken a lot of change, ongoing in 2008. The notebook style of the annual report reflects this change, sketching the ideas for how we will work in the future. The 2009 report will move away from this as we move forward with what we have created.</p> <p>The Chairman discussed the changes and experiences in 2008 and early 2009 including:</p> <ul style="list-style-type: none"> - The dissolution of the regional associations and a move towards the new regional board structure. There was a period of confusion where a regional board and national board members discussed where the responsibility now sits. - GSNZ is now working well with a new streamlined constitution and has begun the development of multiple regulations to guide the organisation. - The instigation of the Leader’s Summit in March with guest speaker Martin Grant was a highlight. The discussion Martin began around identifying our customers 	

(participants, members, parents, volunteers) and their needs, as opposed to ours, is an ongoing challenge for GSNZ and member clubs. How do we engage with all of our potential customers to take advantage of the benefits of our sports.

- Phil Holden of Lion Foundation also spoke at the Leader's Summit on the lesser funding available to organisations. GSNZ is an organisation currently at risk through a reliance on gaming funding and we have a focus on the financial sustainability of the organisation.
- GSNZ is no longer just the National Office; it is the Staff, the National Board, the Regional Boards, the Sport Development Committees, and the Advisory Groups. The leadership group has grown dramatically.
- Financial stability is a core focus for the organisation and we are focused on developing a reserve fund while reducing a reliance on external funding (gaming, trust, SPARC).
- Transition to new CEO Sarah Ashmole from Cath Clark. Timing has worked really well as were through the bulk of the change and it has presented a turn over of Chairman and CEO at the same time. Sarah rose to the top of the list from a large list of candidates including international interest. Sarah's performance has proven the value of her appointment.

Motion

THAT the Chairperson's Report for the year ending 31 December 2008 be accepted.

Moved – David Lutterman

Seconded – Tom Shanks

Motion Carried

DISCUSSION

Presentation of the Chief Executive's Report (refer Annual Report)

**Sarah Ashmole – Chief Executive
Membership Statistics**

2005 – 2008 we moved from a membership of 92,500 to 124,000 members with a goal to be 150,000 by 2013. In competitive sports we have topped 18,500 members. Our participation starts from baby classes to masters and beyond.

OTP

The CEO discussed and recognised the impact of the change on clubs. The CEO thanked the members for their patience and working proactively with GSNZ during this time. It was hard a change for the organisation and clubs. The goals of the OTP are still relevant today and all our future plans will reflect these.

A huge thank you to the transitional board chairs who assisted with the change, many of whom are still active on the Regional Boards, elected at AGM 2008. Also thank you to the Sport Development Committee chairs and their members for their contribution, for making the hard decisions, and for sticking to them in hard times.

It is a new structure and we're still learning, and leading the way in the Sport and Recreation Sector.

Effective Policy and Planning

The CEO noted that 2009 has seen the development of multiple new regulations and a new Strategic Plan. Staff, Regional Boards and member clubs have all been consulted and provided input through surveys, conversations and forums.

Accessible and High Quality Services

- *Two new programmes* – Incentive Awards and Foundation Skills are well into development for roll out in 2010.
- *National Database* – A glitch occurred in July 2009 where the infrastructure fell over. A lot has been happening in the background with membership, qualification and course uploading. We're now ready to move to a new infrastructure and the role out to all clubs.
- *Events* – 2008 was the year of the event:
 - New Zealand Secondary schools* grew to over 500 participants (550 in 2009)
 - National Championships at Mystery Creek*: All 5 gymSports under one roof, and a huge success.
 - Indo Pacific Trampoline and Tumbling Championships*: The first international event for the new organisation was a success. The key outcomes from the event were the relationships and legacy built with club, council and regional sports trust.
- *Education Programme*
 - New programmes rolled out in 2008 from Starting Out in Coaching to the introduction of GymSchool in April 2009. GSNZ is administering 100 qualifications in GymSports (65 developed by GymSports New Zealand).
 - GymSchool saw the sharing, learning and connecting between coaches of different sports. It was a great success and 2010 will see us inviting international speakers to contribution.
- *GymSports Officers*
 - We have 7.5 GymSports Officers employed across the country, visiting and meeting with clubs. They are working with clubs in the area of capability and programme growth. GymSports Officers are also presenting to external stakeholders on the needs and value of our member clubs. The knowledge sharing of the GymSports Officers is key to GSNZ's success now and in the future.
- *Key Relationships*
 - Getting close to schools and Regional Sports Trusts will be key under the new Kiwisport Initiative being rolled out by SPARC
- *High Performance Strategy*
 - The development of this strategy has seen the high performance decisions moved to the coaches of performance athletes in New Zealand. 2009 has seen the 5 codes meet separately to determine the selection and development process for the future. There are now planned performance activities, transparency of selections, and transparency of funding.

2009 so far

- *Foundation skills*
 - 2009 has seen the testing of the Foundation Skills Programme in 7 pilot clubs in 3 Regional Sports Trust Areas.
- *GymSports Value Proposition Development*
 - GSNZ has invested in the development of the GymSports Value Proposition to connect with the community. The first programme this is being linked with will be FSP.
- *Primary and Intermediate School Festivals* as well as participation in the AIMS Games National Intermediate Event.
- *New strategic plan*
- *GFA Branding*
- *GFA Forum*
- *Whole of Sport Plan – Under development*

Motion

THAT the Chief Executive's Report for the year ending 31 December 2008 be accepted.

Moved – David Lutterman

Seconded – Sylvia Pryor

*Motion Carried***DISCUSSION** **Election of GymSports NZ Board Members**

The GymSports NZ Board comprises a total of 7 members (4 elected and 3 appointed members). This year there are **two** vacancies for Elected Board Member positions on the GymSports NZ Board. GymSports NZ called for nominations for these positions on 29th June 2009 and all nominations were due by Wednesday 26th August 2009.

Name	Nominated By
Nick Dixie	Capital Gymnastics
Virginia Cathro	Southern Gymnastics Academy

Nick Dixie was elected to the GymSports New Zealand Board.
Virginia Cathro was elected to the GymSports New Zealand Board.

Declared elected

The Chairman discussed the process the Board Appointments Panel had undertaken to seek new appointed Board members and thanked his fellow Appointment Panel members. The Chairman announced the 3 new appointed members Craig Bruce (re-appointed), Charles Ronaldson, and Simon Wickham. Simon Wickham briefly introduced himself to the meeting.

DISCUSSION **Election of Regional Board Members**

Each of the Regional Boards comprises a total of 5 members (3 elected and 2 appointed members). This year there are 11 vacancies for these positions for Regional Boards.

Northern Regional Board

Name	Nominated By
Bridgette Fergusson	North Harbour Gymnastics
Earl Hart	North Harbour Gymnastics

Bridgette Fergusson is elected to the Northern Regional Board
Earl Hart is elected to the Northern Regional Board

Declared Elected

Auckland Manukau Regional Board

Name	Nominated By
John Hanna	Tristar Gymnastics
Gabrielle Gofton	Waitakere Gymnastics Club

John Hanna is elected to the Auckland Manukau Regional Board
Gabrielle Gofton is elected to the Auckland Manukau Regional Board

Declared Elected

Midlands Regional Board

Name	Nominated By
Emma Brooks	Hamilton City Gymnastics

Emma Brooks is elected to the Midlands Regional Board

Declared Elected

Central Regional Board

2 Scrutineers were appointed by the meeting:
Shirley Baker and Neil Cox.

Name	Nominated By
Jane Sheldrake	Omni Gymnastics Club
Laurel Kerr	Hutt Valley GymSports

Laurel Kerr is elected to the Central Regional Board

Declared Elected

Moved that the voting papers be destroyed

Moved - Jody Le Bas
Seconded - Martin Langdon

Upper South Regional Board

Name	Nominated By
Nigel Humphreys	ICE Trampoline
Julie Reynolds	Gymnastics Nelson – from the floor

Nigel Humphreys is elected to the Upper South Regional Board
Julie Reynolds is elected to the Upper South Regional Board

Declared Elected

Southern Regional Board

Name	Nominated By
Duane Donovan	Dunedin Gymnastics Centre
Luciana Blaga	Southern Gymnastics Academy

Duane Donovan is elected to the Southern Regional Board
Luciana Blaga is elected to the Southern Regional Board

Declared Elected

DISCUSSION **Appointment of Auditor**

Motion

THAT HWA Chartered Accountants be appointed as the Auditors of the GymSports New Zealand accounts for 2009.

Moved – David Lutterman
 Seconded – Howard Johnston

Motion Carried

DISCUSSION	Motions to Alter the Constitution
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**Proposed Motions to alter the GymSports NZ Constitution
 for consideration at the 2009 Annual General Meeting**

The following motions are proposed by the GymSports NZ Board under Rule 23 of the Constitution for consideration by the Delegates at the 2009 Annual General Meeting.

Explanation: When GymSports NZ changed its structure and introduced the current GymSports NZ Constitution, there were several rules relating to the establishment and operation of the Inaugural Board of GymSports NZ. Those references to the Inaugural Board are no longer relevant so it is suggested they are removed from the Constitution.

Rule 15 – Board

Motion to put all motions are considered together

Moved – Howard Johnston
 Seconded – Tom Shanks

Motion Carried

Motion 1

THAT Rule 15.2 be amended by deleting the words "*Except for the Inaugural Board (Rule 15.7), the*" from the start of that Rule and replacing them with the word "The" so as to read as follows:

"15.2 **Composition of the Board:** The Board shall comprise: ..."

Motion Carried

Motion 2

THAT Rule 15.4a be amended by deleting the words "*Except for the Inaugural Board, the*" from the start of that Rule and replacing them with the word "*The*" so as to read as follows:

"15.4a **Appointed Board Members:** The Appointed Board Members shall be appointed by the Board Appointments Panel."

Motion Carried

Motion 3

THAT Rule 15.7 be deleted and the subsequent rules renumbered accordingly.

Motion Carried

Motion 4

That Rule 15.8 (to become 15.7) be amended by:

- (i) deleting the words "Rule 15.7 (Inaugural Board),";
- (ii) deleting the words "from 2008" in the third sentence; and
- (iii) deleting the words "from 2008 and thereafter" in the fourth sentence:

so as to read as follows:

"15.8 **Term of Office:** Subject to Rule 15.10 (Casual Vacancy) and Rule 15.11 (Removal of Board Member), the term of office for all Board Members shall be two (2) years, commencing at the conclusion of the General Meeting at which their appointment is made or effective, and expiring at the conclusion of the second AGM after their appointment. A Board Member may be re-elected or re-appointed to the Board. With effect from the conclusion of each AGM, two of the existing Board Members shall retire by rotation but shall be eligible for nomination and re-appointment or re-election. Prior to each AGM the Board shall supply the Chief Executive (who shall advise the Delegates) a schedule of the order of retirement of Board Members by rotation. The Board shall decide on the method of establishing such order, and if necessary the order, of such rotation, by agreement, and failing agreement, by lot.

Motion Carried

Motion 5

THAT Rule 15.14 (to become 15.13) be amended by deleting the words "*Subject to Rule 15.7 (Inaugural Board), at*" and replacing them with "At..." so as to read as follows:

"15.14 **Chairperson:** At its first meeting following the AGM, the Board ..."

Motion Carried

Motion 6

THAT Rule 15.17 (to become 15.16) be amended by deleting the words ", including the Inaugural Board" from the end of the Rule, so as to read as follows:

"15.17 **Quorum:** The quorum for a Board meeting shall be five (5) Board Members."

Motion Carried

Rule 18 – Meetings of Members

Motion 7

THAT Rule 18.1 be amended by deleting the words ", except that in 2008 the AGM may be held at a later date but by no later than 31 December 2008." from the end of the Rule so as to read as follows:

"18.1 **AGM:** GymSports NZ must hold an AGM once every year at such time, date and place as the Board determines but not more than 15 months after the last AGM."

Motion Carried

General

Motion 8

THAT the contents page and all rule numbering in the Constitution be updated so that the numbering throughout the Constitution is consecutive and consistent and any references to rule numbers within the Constitution are updated accordingly.

Motion Carried

Motion 9

THAT the alterations made to the Constitution at this meeting shall be effective from the date the alterations are registered with the Registrar of Incorporated Societies.

Motion Carried

DISCUSSION

General Business

Nominations for National Awards; Warwick Darcey (Honours Committee)

Bruce Pulman QSM – Honorary Membership

Only one previous recipient of the award.

Bruce Pullman is the managing director of the HEB Group of Companies and a recipient of both QSM and a Paul Harris Fellowship for community service. Bruce's community service includes Chairman of Nina Busing Kindergarten, of the Cosgrove School Committee, of the Cometz netball franchise, Past President of the Papakura Athletics Club, of Counties Manukau Gymnastics, of Counties Manukau Athletics. Through the Bruce Pullman Park Trust he assisted with the development and building of the Papakura Community Centre facilities and that Trust significantly supports the Papakura Theatre Company.

Through his drive and vision the \$5.5m world class Counties Manukau Gymsport and Recreation Centre was opened in 2000, sited in the extensive and comprehensive sporting park that bears his name, and managed by the Bruce Pulman Park Trust. His benevolence to gymnastics through his support of GymSports New Zealand initially involved sponsorship of our National Championships in the years they were held at the Centre. His subsequent support enabled our Nationals to be held at the WestPac Trust Centre in Christchurch and then his contribution in 2008 enabled the event to expand into a major festival involving all five gymsports here at Mystery Creek.

Bruce is a true philanthropist and worthy of national recognition for his services.

Moved – David Lutterman

Seconded – Tas Evans

Howard Johnston – Life Membership

Howard Johnston's involvement with gymsports started with his time as a competitive gymnast through to the 1980's. Subsequently he became an active coach, a member of the Men's Technical Committee (the Sports Development Committee in the new world) from 1984 to 1998 and an elected member of the National Executive Committee, then Board of Directors from 1989 to 2000. For many years he was a lecturer at the National Gymnastics School and director of the men's programme there. As an FIG breveted judged he officiated at World Championships, Commonwealth Games and Pacific Alliance Championships and toured with numerous past teams as an official. He is a past President and Life member of the Auckland Gymnastics Association, a Past President of

the North Harbour Regional Service Centre and a Life Member of North Harbour Gymnastics.

But Life Membership is not simply about long service – here over 25 years. It's about impact, making a difference. And that Howard certainly did. He was a strong advocate of the view that it was clubs, not the board, not District Associations that delivered the gymsports message across the country, reflected in part in the current structure of our organisation. He was heavily involved in the development of the first Four Year Plan and a strong advocate of the establishment of High Performance Programmes; to that end he was a director of the private company set up to advance those programmes. He recognized and promoted the view that to truly deliver a quality product through the clubs and to support high performance programmes, those clubs had to be operated as businesses, created if necessary through club amalgamation, employing professional coaches and providing introductory programmes to the community including local schools. All those initiatives he incorporated in the establishment of the exemplar that is the North Harbour Gymnastics Centre today.

Howard continues today as a figure head, active leader and chairman at the Centre and is a member of the High Performance Advisory Group of GymSports New Zealand.

Moved – David Lutterman

Seconded – Howard Hill

Howard Johnston spoke as recipient of the award and discussed his personal change from a belief that competitive sport is the be all and end all, to the importance of the Gym For All programmes in order to ensure the success of gymsports organisations such as North Harbour Gymnastics Centre.

Geoff Dickson

The Chairman expressed his thanks to Geoff for his time on the National Board.

Howard Hill

The Chairman expressed his thanks to Howard for his time on the National Board.

David Lutterman

Tas Evans read a message from former CEO Cath Clark regarding David Luttermans commitment, contribution and visionary leadership.

The GSNZ Chief Executive, Sarah Ashmole thanked David Lutterman for his 7 years on the National Board and latterly as chair. The Chief Executive expressed her gratitude for David's support, follow through, sense of humour and fairness. The CEO noted that the transition of David as Chair is a moment in GSNZ history to be marked as the organisation would not be what it is today without his honesty, vision and focus. David Lutterman will be a hard act to follow.

Meeting Closed: 1.00pm

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