

GymSports NZ Incorporated

Membership Fees Regulation

Commencement Date

1 July 2009

Issued 18 February 2008

Revised 12 April 2008

Revised 25 June 2009

Revised 31 October 2010

Revised 31 October 2011

GymSports New Zealand Incorporated Membership Fees Regulation

1. Purpose and Status of Regulation

- 1.1 The purpose of this Regulation is to set out the nature and amount of any membership fees and other fees payable by Members to GymSport NZ including the due date for payment and manner for payment which are required to be determined by the Board under Rule 13 of the Constitution.
- 1.2 This Regulation was adopted by the Board on 15 February 2008 in accordance with Rule 25 of the Constitution and revised by the Board on 12 April 2008, 25 June 2009, 31 October 2010 and 31 October 2011.

2. Commencement Date

- 2.1 From 1 November 2011 this Regulation (as revised on 31 October 2011) shall take effect and replace the version of the Membership Fees Regulation revised on 31 October 2010.

3. Definitions

- 3.1 Every reference to the Constitution shall mean the GymSports NZ Constitution unless specified otherwise.
- 3.2 The words and phrases used in this Regulation shall have the same meaning as defined in the Constitution unless otherwise specified.
- 3.3 In addition to clauses 3.1 and 3.2 of this Regulation, the following words and phrases used in this Regulation shall mean as follows:

“Commencement Date” means the date this Regulation, as revised, came into force, namely 1 November 2011.

“Working Day” means any day other than a Saturday or Sunday or a public holiday on which registered banks are open for business in Auckland.

4. **Membership Fees**

4.1 **Purpose:** Membership Fees shall be collected for the purposes of enabling GymSports NZ to implement its strategic plan including delivering benefits and providing value to Members.

4.2 **Scope of Fees:** By no later than 31 October in each year, the Board shall determine the Membership Fees payable, if any, to GymSports NZ for each category of member, namely:

- a. Member Clubs;
- b. Associate Members;
- c. Club Members; and
- d. Technical and Administrative Members.

There will be no Membership Fees payable to GymSports NZ by Life Members, Honorary Members and Sport Development Committee Members.

4.3 **Technical Members:** Individuals who are not Club Members may apply to the Board to become Technical Members in accordance with Rule 9.1 of the Constitution. Any coach, judge or Gymsports official wishing to coach, judge or officiate at the GymSports NZ National Championships or be appointed by GymSports NZ to judge, coach or officiate internationally, must be a Technical Member and pay the applicable yearly fee. However there is no requirement for any other person who is a judge, coach or Gymsports official to be a Technical Member and they may be a Club Member in accordance with Rule 8.1b of the Constitution.

Technical Membership fees are paid in full once per year on 19 April 2012.

4.4 **Period of Fee:** For all Members other than Member Clubs, the Membership Fee shall cover the period from 1 January to 31 December in each year. For Member Clubs the Membership Fees shall cover the following school terms in 2012:

- 30 January to 5 April
- 23 April to 29 June
- 16 July to 28 September; and
- 15 October to 20 December

4.5 **Notification:** The Chief Executive shall notify:

- a. Member Clubs and Associate Members of the Membership Fee determined by the Board for each category of Member referred to in clause 4.2 by no later than 31 October in the preceding year or, or upon acceptance of an application to be a member of GymSports NZ.
- b. Club Members, who are not members of a Member Club, of the Membership Fee upon completion of the prescribed GymSports NZ membership form.

4.6 **Calculation and Invoicing of Membership Fees for Member Clubs:** The Membership Fee for each Member Club shall be calculated using the fee specified in clause 4.10 for the number and category of Club Members registered with the Member Club (and notified to GymSports NZ) as set out in the table below.

Quarterly Period 2012	Date by which membership information is due in to GSNZ*	Date that membership information is to be calculated	Date invoice for membership fee issued by GSNZ	Due date for payment by Club of Membership Fees
30 January to 5 April	8 April	As at 5 April	9 April	19 April
23 April to 29 June	2 July	As at 1 July	3 July	13 July
16 July to 28 September	1 October	As at 30 September	2 October	12 October
15 October to 20 December	5 December	As at 4 December	6 December	16 December

* The dates specified in this column of the table are dates by which the names and categories of membership of each member registered with a Member Club are to be supplied to GymSports NZ, and such dates are subject to the requirements in the Constitution. Should this membership information not supplied by the dates in this column of the table, the membership fees will be calculated on the information last supplied to GymSports NZ (i.e. the number of Club Members registered with the Member Club **plus 2%** of that number). Information is to be supplied to local GymSport Officer on Membership spreadsheet.

4.7 **Partial Fee:** If a person or organisation other than a Club becomes a Member of GymSports NZ during the calendar year, the Membership Fees shall be pro-rated for the remainder of the year. A pro-rated Membership Fee shall be payable in equal or nearly equal instalments (as determined by GymSports NZ) on such dates as specified in clause 4.5 that occur within the remainder of the year. Membership fees for Member Clubs shall not be pro-rated as these are calculated and due on a full quarter basis.

4.8 **Payment:** Each invoice for a Membership Fee must be paid by the Member on receipt of the invoice ("Due Date"). For the purposes of this Regulation the Due Date is the date of receipt of the invoice and/or shall be deemed to be no later than ten (10) Working Days from the date of the invoice.

4.9 Penalties for Late Payment:

- a. If an invoice for a Membership Fee is paid after the Due Date but within 7 days of the Due Date, a penalty payment of 2% shall be added to the amount owing for the Membership Fee for that invoice.
- b. If an invoice for a Membership Fee is paid after 14 days from the Due Date, a penalty payment of 2% for each 30 day period after the 7 day period specified in clause 4.9a of this Regulation, shall be added to the amount owing for the Membership Fee for that invoice.

GymSports NZ shall issue an additional invoice for any penalties payable due to late payments at the end of each month, provided that the Due Date for payment (and the time periods for calculating any penalty payment) commences from the date of receipt of the original invoice and not from the date of receipt of any additional invoice.

4.10 Calculation of Member Club Fees: The Membership Fees for Member Clubs shall be calculated based on:

- a. a set Club fee as specified in **Appendix 1** to this Regulation; and
- b. a variable fee as specified in **Appendix 2** to this Regulation based on the number and category of Club Members. A Club Member is a person or organisation as defined in Rule 8.1 of the GymSports NZ Constitution, namely:

“Every person or organisation that:

- a. *is, or agrees to be a member of a Member Club, or*
- b. *does or wishes to participate or have any interest in Gymsports in NZ (whether as a participant, judge, coach, manager, official, parent or in any other capacity) and be a member of GymSports NZ”*

4.11 Calculation of Club Member Fees: The Membership Fees for Club Members who are not members of a Member Club shall be a set fee as specified in **Appendix 1** to this Regulation.

4.12 Duplicate Member Categories: If a Club Member is a member in more than one (1) category, or more than one Gymsport within a category, specified in Appendix 2, the Member Club shall register the Member in each category in which they are registered, but GymSports NZ shall only count one category of membership (being the category in which the Club Member is registered with the highest fee per quarter) for the purposes of calculating the Member Club’s Membership Fee.

4.13 Amount Payable: The Membership Fee payable to GymSports NZ by each category of Member (other than Life Members) is set out in Appendices 1 and 2 to this Regulation, and shall be updated annually in accordance with clause 4.2 of this Regulation.

5. Other Fees

- 5.1 The Board may determine any fees other than the Membership Fees at any time that are payable by Members and other participants at competitions, events and activities held by or under the auspices of GymSports NZ in accordance with Rule 13.2 of the Constitution. The Board will notify the Members of any such fee or fees and provide at least 30 days notice for payment.
- 5.2 The timing of the payment, and late payment penalties as set out in clauses 4.8, and 4.9 of this Regulation shall apply to any other fees determined under clause 5.1.

6. Club Rewards

- 6.1 Each Member Club will be rewarded for the level of Membership Fees it pays to GymSports NZ each year by the provision of free or subsidized services from GymSports NZ. The nature and value of services provided will be calculated on the proportion of Membership Fees paid by each Member Club to GymSports NZ each year, as specified in clause 6.2 of this Regulation. This reward entitlement shall be known as *Club Rewards*. Club Rewards cannot be redeemed for cash.
- 6.2 The table below sets out the calculation for the value of the annual Club Reward for a Member Club based on the total amount of Membership Fee paid to GymSports NZ each year (1 January to 31 December):

Membership Fee Payment <i>(amount paid per club to GymSports NZ*)</i>	Club Reward <i>(% of total annual membership fee payment)</i>
Under \$5,000	0
\$5,000- \$10,000	5%
\$10,000-\$20,000	10%
\$20,000-\$30,000	15%
Over \$30,000	20%

* The total amount of Membership Fee specified in the table is GST exclusive of the amount paid.

- 6.3 Club Rewards will be calculated by GymSports NZ as at the Due Date for payment of the last quarter of the Membership Fees each year. The calculation will be determined on the total Membership Fees paid in full to GymSports NZ by the Due Date for the last quarter. Member Clubs are required to have all Membership Fees

including any penalty payments paid by 31 January in the year following the Due Date for the last quarter of fees, in order to qualify for any Club Rewards. No Club Rewards will be accrued if any portion of the Membership Fees for any quarter (including penalty payments) is outstanding as at 31 January. Member Clubs will be advised of the value of their Club Rewards by 31 January in the following year.

- 6.4 Member Clubs may redeem their Club Rewards by accessing any one or more of the services (or parts of them if applicable) provided by GymSports NZ. The range of services available to Member Clubs from GymSports NZ, and the value of them, will be notified to Member Clubs by no later than 31 January in each year. GymSports NZ products and resources such as awards, manuals and CDs will not be available to redeem with Club Rewards.
- 6.5 The value of the Club Reward accrued by each Member Club shall be deducted from the amount of any service fees payable for the services requested. Member Clubs shall be responsible for payment of any difference between the Club Reward amount and the total service fee payable for the service or services provided.
- 6.6 Club Rewards must be used by 31 December in the year following the date the entitlement is calculated and cannot be accrued. Any Club Rewards that are not redeemed by a Member Club within this period shall be forfeited. For example the Club Reward calculated as at 31 December 2011, must be used by 31 December 2012.

APPENDIX 1

ANNUAL MEMBERSHIP FEES

for period 1 January 2012 to 31 December 2012

Member Club	\$500.00 plus GST per annum, plus variable fee plus GST (see Appendix 2)
Associate Member	\$500.00 plus GST per annum, plus a service fee plus GST (as agreed) for the provision of any services provided by GymSports NZ to the Associate Member.
Club Members	For those individuals who are members of a Member Club, there is no direct fee payable to GymSports NZ. These members are covered under the Variable Fee in appendix 2. To represent New Zealand internationally all athletes, coaches and officials are required to be paid up full Members of Member Clubs.
Technical Members April 2012	\$62.00 plus GST per annum total amount payable on 19 April 2012
Administrative Members	\$ Nil

APPENDIX 2

QUARTERLY MEMBER CLUB FEES

(Effective from 1 November 2011)

The Variable Fee (see clause 4.10b) payable by each Member Club to GymSports NZ each quarter is calculated on the following fees in respect of each Club Member who is registered with a Member Club: The fees below are **per quarter** as specified in clause 4.6 of this Regulation.

Category	Description	Fee*
Preschool	Children under 5 years of age, enrolled and attending weekly sessions and any Club Member participating in programmes for under fives.	\$3.00
Recreation	Club Members over 5 years of age enrolled and attending weekly sessions in programmes but not included in any of the competitive categories below.	\$5.50
Elementary Competitive	<p>This is sport specific. Athletes who wish to compete in the national competitive programmes and fit the following criteria:</p> <p><u>Trampoline:</u></p> <ul style="list-style-type: none"> • Age Stream 8 years, 9-10 years <p><u>Aerobic Gymnastics:</u></p> <ul style="list-style-type: none"> • Step 1 to 3 and ADP 1 (as in 2012 new competition framework) <p><u>Women's Artistic Gymnastics:</u></p> <ul style="list-style-type: none"> • Step 1 to Step 4 and Leap A (IDP 1) to Leap B (IDP 2) <p><u>Men's Artistic Gymnastics:</u></p> <ul style="list-style-type: none"> • Level 1 to Level 3 <p><u>Rhythmic Gymnastics:</u></p> <ul style="list-style-type: none"> • Level 1 to Level 3 	\$15.50

Junior Competitive	<p>This is sport specific. Athletes who wish to compete in the national competitive programmes and fit the following criteria:</p> <p><u>Trampoline:</u></p> <ul style="list-style-type: none"> • Age Stream 11-12 years, 13-14 years, 15-16 years, 17+ years <p><u>Aerobic Gymnastics:</u></p> <ul style="list-style-type: none"> • Step 4 to 8 and ADP 2 (Junior C Rules) (as in 2012 new competition framework) <p><u>Women's Artistic Gymnastics:</u></p> <ul style="list-style-type: none"> • Step 5 to Step 6 and Leap C (IDP 3) <p><u>Men's Artistic Gymnastics:</u></p> <ul style="list-style-type: none"> • Level 4 to Level 6 <p><u>Rhythmic Gymnastics:</u></p> <ul style="list-style-type: none"> • Level 4 to Level 6, Stage 3 and Grade IV (group) 	\$15.50
Senior Competitive	<p>This is sport specific. Athletes who want to compete in the national competitive programmes and fit the following criteria:</p> <p><u>Trampoline:</u></p> <ul style="list-style-type: none"> • Sub-Junior, Junior International and Senior International Streams <p><u>Aerobic Gymnastics:</u></p> <ul style="list-style-type: none"> • ADP 3 (Junior B), ADP 4 (Junior A), ADP5 (Open), Sub Junior International, Junior International and Senior International (as in 2012 new competition framework) <p><u>Women's Artistic Gymnastics:</u></p> <ul style="list-style-type: none"> • Step 7 to 10 and Leap D (IDP 5) and above <p><u>Men's Artistic Gymnastics:</u></p> <ul style="list-style-type: none"> • Level 7 to Open <p><u>Rhythmic Gymnastics:</u></p> <ul style="list-style-type: none"> • Level 7 to 10, Stage 4, Junior International and Senior International, Grade V (group) and above 	\$25.50
High Performance	High Performance athletes as defined in GymSports NZ's World Performance Strategy	\$40.50
Participation	<p>Casual participants in a gymsports programme or activity. For example:</p> <ul style="list-style-type: none"> • Early childhood centre visits • School programmes • Holiday programmes • Birthday parties • Business users i.e. team building • Other sports using the Member Club's facilities • Casual hirers of the Member Club 	\$0.00

For the purposes of this Appendix 2:

"casual participants" mean those participants that do not participate in any one or more programmes or activities of a Member Club on a weekly basis throughout a quarter.

“national competitive programme” means a competition, event, programme or activity held by or under the auspices of, or sanctioned by, GymSports NZ and/or its competition rules.

All athletes competing at the annual National Gymsports Championships are required to be members for the whole year i.e. all four terms of that year and pay the relevant Member Club fees.

All Club Members who are not members of Member Clubs shall not be included in any of the above categories for the purposes of calculating the Variable Fee payable by Member Clubs.

* The fee specified in the table is GST exclusive, so GST is payable in addition to the fee.